



# COMMONWEALTH of VIRGINIA

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## NOTICE OF INFORMAL CONFERENCE

November 8, 2010

Foy J. Surrat, R.M.A.  
2904 Double Cabin Road  
Hillsville, Virginia 24343

**CERTIFIED MAIL**  
**7160 3901 9848 6287 0401**

Re: VA Registration No.: 0031-001946  
Expiration Date: October 31, 2011

Dear Mr. Surratt:

This is official notification that an informal conference will be held pursuant to §§ 2.2-4019, 2.2-4021, and 54.1-2400(10) of the Code of Virginia (1950), as amended ("Code"), **on December 1, 2010, at 2:00 p.m.**, at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Suite 201, Henrico, Virginia 23233. You may be represented by an attorney at the conference. This informal conference will be convened as a public meeting pursuant to § 2.2-3700 *et seq.* of the Code.

The Special Conference Committee ("Committee"), which is comprised of at least two members of the Virginia Board of Nursing ("Board"), will inquire into allegations that you may have violated certain laws and regulations governing medication aide practice in Virginia.

Specifically, you may have violated § 54.1-3007(2), (5) and (8) of the Code, 18 VAC 90-60-120(2)(a), (b), (d), (l) and (m) and 18 VAC 90-60-120(3) of the Regulations Governing the Registration of Medication aides in that during the course of your employment with Green Hill Home for Adults, Hillsville, Virginia:

1. In or about May 2010, by your own admission, you administered 35 units of insulin in the morning and 26 units of insulin in the evening to Resident A, contrary to the resident's medication order of 45 and 36 units of insulin respectively, and without the physician's knowledge or authorization.
2. On or about the mornings of May 30, 2010, and May 31, 2010, Resident A's blood glucose readings were 40 and 50 respectively. You failed to notify the resident's physician or have the resident transported to the hospital for treatment.

3. From on or about June 11, 2010, until on or about July 9, 2010, by your own admission, you administered Coumadin 4 mg (Schedule VI) to Resident B, rather than 6 mg ordered by his physician.

4. On or about July 9, 2010:

a. You failed to use appropriate infection control when checking Resident A's blood glucose levels and administering insulin by not wearing gloves. Further, you failed to cleanse the area with alcohol prior to testing the glucose levels and administration of the insulin.

b. You failed to accurately document the dosage of insulin given to Resident A in his Medication Administration Record ("MAR").

c. You were observed passing medications that were to be administered to the residents at 8:00 a.m., as late as 9:45 a.m. Further, you failed to check the MAR prior to passing medications to the residents.

d. Discontinued and/or changed orders for the medications of several residents were not maintained with or noted on the MAR.

Please see Attachment I for the names of the residents referred to above.

In its deliberations, the Committee may use the Sanction Reference Points System, as contained in the Sanction Reference Manual. The manual, which is a guidance document of the Board, may be accessed at <http://www.dhp.virginia.gov/nursing>. Please click on *Guidance Documents*, then select #90-7. You may also request a paper copy from the Board office by calling (804) 367-4515.

After the informal conference, the Committee is authorized by § 54.1-2400(10) of the Code to take any of the following actions:

- If the Committee finds that there is insufficient evidence to warrant further action or that the charges are without foundation, the Committee shall notify you by mail that your record has been cleared of any charge which might affect your right to practice as a medication aide in the Commonwealth;
- The Committee may place you on probation for such time as it may designate and subject to such terms and conditions as it may deem appropriate;
- The Committee may reprimand you;
- The Committee may impose a monetary penalty.

Further, the Committee may refer the case to the Board of Nursing or a panel thereof for a formal hearing. If the Committee is of the opinion that suspension or revocation may be justified, the Committee may offer you a Consent Order for suspension or revocation in lieu of a formal hearing.

If you fail to appear at the informal conference, the Committee may proceed to hear the case in your absence and may take any of the actions outlined above. At least ten days prior to the scheduled date of the

conference, please inform this office at (804) 367-4515, or in writing at the address listed above, of your telephone number and whether you intend to appear at the informal conference.

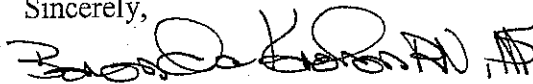
To facilitate this proceeding, you should submit five copies of any documents you wish the Committee to consider to the Department of Health Professions, Board of Nursing, Perimeter Center, 9960 Mayland Drive, Suite 300, Henrico, Virginia 23233, by November 23, 2010. Your documents may not be submitted by facsimile or email.

You have the right to the information on which the Board will rely in making its decision. Therefore, I have enclosed a copy of the documents that will be distributed to the members of the Committee and will be considered by the Committee when discussing any allegations with you and when deliberating on your case. **These documents are enclosed only with the original notice sent by certified mail, which you may be required to claim at the post office. Please bring these documents with you to the informal conference.**

Relevant sections of the Administrative Process Act, which govern proceedings of this nature, as well as laws relating to the practice of nursing and other healing arts in Virginia cited in this notice, can be found on the Internet at <http://leg1.state.va.us>. To access this information, please click on the *Code of Virginia* for statutes and *Virginia Administrative Code* for regulations.

In the event of inclement weather, please be advised that Board of Nursing hearings will be held unless state offices are closed. Please listen to television or radio announcements to provide information about official state closings or delays. If there is a delayed opening, hearings will begin at the time of the agency opening. A recorded announcement pertaining to closings or delays will also be available by calling the main telephone number for the Department of Health Professions at (804) 367-4400.

Sincerely,



Brenda Krohn, R.N., M.S.  
Deputy Executive Director

BK/lba

Enclosures

cc: Anne G. Joseph, Deputy Director, Administrative Proceedings Division  
Special Conference Committee Members  
Cynthia E. Gaines, Adjudication Specialist  
Rachel Shaw, R.N., Investigator (Case no. 133114)