

**VIRGINIA:**

**BEFORE THE BOARD OF NURSING**

**IN RE:**

**WENDY L. SHEFFIELD, R.M.A.  
Registration No.: 0031-002681**

**CONSENT ORDER**

The Virginia Board of Nursing ("Board") and Wendy L. Sheffield, R.M.A., as evidenced by her signature hereto, enter into the following Consent Order affecting Ms. Sheffield's registration to practice as a medication aide in Virginia.

The Board adopts the following Findings of Fact and Conclusions of Law.

**FINDINGS OF FACT**

1. Wendy L. Sheffield, R.M.A. was issued Registration No. 0031-002681 to practice as a medication aide by the Virginia Board of Nursing on March 6, 2009. Said registration is set to expire on May 31, 2014.

2. During the course of her employment as a medication aide at Amerisist of Culpeper, Culpeper, Virginia, on July 20 and 21, 2013, Wendy L. Sheffield signed her name to several Medication Administration Records indicating that she had provided medication to several residents when the medication had been dispensed by an unlicensed individual.

**CONCLUSIONS OF LAW**

The Board concludes that Finding of Fact No. 2 constitutes a violation of § 54.1-3007(2), (3) and (5) of the Code of Virginia (1950), as amended ("Code"), and 18 VAC 90-60-110(a)(2) and (b)(2) and 18 VAC 90-60-120(2)(a), (d), (l), and (m) of the Regulations Governing the Registration of Medication Aides.

**CONSENT**

Wendy L. Sheffield, R.M.A., by affixing her signature hereon, agrees to the following:

1. She has been advised to seek advice of counsel prior to signing this document;
2. She acknowledges that without her consent, no legal action can be taken against her except pursuant to the Virginia Administrative Process Act, § 2.2-4000(A) *et seq.* of the Code;
3. She acknowledges that she has the following rights, among others: the right to an informal fact finding conference before the Board, the right to reasonable notice of said hearing, the right to representation by counsel, and the right to cross-examine witnesses against her;
4. She waives all such right to an informal conference;
5. She admits to the Findings of Fact and Conclusions of Law contained herein and waives her right to contest such Findings of Fact and Conclusions of Law in any subsequent proceeding before the Board;
6. She consents to the entry of the following Order affecting her right to practice as a medication aide in Virginia.

### **ORDER**

WHEREFORE, on the basis of the foregoing, the Virginia Board of Nursing, effective upon entry of this Order, and in lieu of further proceedings, hereby ORDERS as follows:

1. Wendy L. Sheffield, R.M.A. is hereby REPRIMANDED.
2. Ms. Sheffield shall maintain a course of conduct in her capacity as a medication aide commensurate with the requirements of § 54.1-3000 *et seq.* of the Code and the Board of Nursing Regulations.

Pursuant to §§ 2.2-4023 and 54.1-2400.2 of the Code, the signed original of this Order shall remain in the custody of the Department of Health Professions as public record and shall be made available for public inspection or copying upon request.

FOR THE BOARD

Jay P. Douglas  
Jay P. Douglas, M.S.M., R.N., C.S.A.C., F.R.E.  
Executive Director, Virginia Board of Nursing

ENTERED: February 26<sup>th</sup>, 2014

SEEN AND AGREED TO:

Wendy L. Sheffield RMA  
Wendy L. Sheffield, R.M.A.

COMMONWEALTH OF VIRGINIA,  
COUNTY/CITY OF Culpeper, TO WIT:

Subscribed and sworn to before me, Samuel C. Shield, a Notary Public, this 19 day of February, 2014.

My commission expires 10/13/14.

Registration Number 7020146.

Samuel C. Shield  
NOTARY PUBLIC

Certified True Copy

By [Signature]  
Virginia Board of Nursing

