



COMMONWEALTH of VIRGINIA

David E. Brown, D.C.
Director

Department of Health Professions

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Virginia Board of Nursing
Jay P. Douglas, MSM, RN, CSAC, FRE
Executive Director

Board of Nursing (804) 367-4515
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May 27, 2014

LaToya Wilson, L.P.N.
1423 Custer Street
Petersburg, Virginia 23803

CERTIFIED MAIL
7160 3901 9849 2200 4975

Re: VA License No.: 0002-073885
Expiration Date: October 31, 2014

Dear Ms. Wilson:

This is official notification that an informal conference will be held pursuant to §§ 2.2-4019, 2.2-4021, and 54.1-2400(10) of the Code of Virginia (1950), as amended ("Code"), **on June 23, 2014, at 2:00 p.m.**, at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Suite 201, Henrico, Virginia 23233. You may be represented by an attorney at the conference. This informal conference will be convened as a public meeting pursuant to § 2.2-3700 *et seq.* of the Code.

The Special Conference Committee ("Committee"), which is comprised of at least two members of the Virginia Board of Nursing ("Board"), will inquire into allegations that you may be in violation of an Order of the Board ("Board's Order") entered June 4, 2013, and will consider your request for modification of this Order.

Specifically:

1. You may have violated Term No. 3 of the Board's Order, which required you to inform your current nursing employer and each future nursing employer that the Board has placed you on probation and to provide each employer with a complete copy of the Order. You were not to be employed through a staffing agency. From on or about July 5, 2013, through March 1, 2014, you were employed with Professional Edge Nursing, Prophetstown, Illinois, a staffing agency, and you failed to provide this employer with a copy of the Board's Order.
2. You may have violated Term No. 4 of the Board's Order, which required you to submit quarterly performance evaluations. You failed to submit the performance evaluations due on September 30, 2013, and December 31, 2013.
3. You may have violated Term No. 5 of the Board's Order, which required you to practice nursing only in a structured/supervised setting satisfactory to the Board for the duration of your probation.

This employment setting was to provide on-site supervision by a physician/professional nurse, who works the same shift and on the same level of the building, and holds an unrestricted license. For all current nursing employment, and before beginning or changing nursing employment during this period, you were to have current and all prospective employers provide a written description of the employment setting to the Board for approval. You failed to seek and obtain approval for your employment with Professional Edge Nursing. Further, you failed to have Professional Edge Nursing to provide the Board with a written description of the employment setting for approval.

The burden is on you as the applicant to prove that the Board's Order should be modified.

After the informal conference, the Committee is authorized by § 54.1-2400(10) of the Code to take any of the following actions:

- If the Committee finds that there is insufficient evidence to warrant further action or that the charges are without foundation, the Committee shall notify you by mail that your record has been cleared of any charge which might affect your right to practice nursing in the Commonwealth;
- The Committee may reprimand you;
- The Committee may modify a previous order; or
- The Committee may impose a monetary penalty.

Further, the Committee may refer the case to the Board of Nursing or a panel thereof for a formal hearing. If the Committee is of the opinion that suspension or revocation may be justified, the Committee may offer you a Consent Order for suspension or revocation in lieu of a formal hearing.

If you fail to appear at the informal conference, the Committee may proceed to hear the case in your absence and may take any of the actions outlined above. At least ten days prior to the scheduled date of the conference, please inform this office at (804) 367-4502, or in writing at the address listed above, of your telephone number and whether you intend to appear at the informal conference.

To facilitate this proceeding, you should submit five copies of any documents you wish the Committee to consider to the Department of Health Professions, Board of Nursing, Perimeter Center, 9960 Mayland Drive, Suite 300, Henrico, Virginia 23233, by June 16, 2014. Your documents may not be submitted by facsimile or email.

You have the right to the information on which the Board will rely in making its decision. Therefore, I have enclosed a copy of the documents that will be distributed to the members of the Committee and will be considered by the Committee when discussing any allegations with you and when deliberating on your case. **These documents are enclosed only with the original notice sent by certified mail, which you may be required to claim at the post office. Please bring these documents with you to the informal conference.**

Relevant sections of the Administrative Process Act, which govern proceedings of this nature, as well as laws relating to the practice of nursing and other healing arts in Virginia cited in this notice, can be found on the Internet at <http://leg1.state.va.us>. To access this information, please click on the *Code of Virginia* for statutes and *Virginia Administrative Code* for regulations.

Sincerely,

A handwritten signature in black ink that reads "Gloria Mitchell". The signature is written in a cursive style with a large initial "G" and "M".

Gloria D. Mitchell, R.N., M.S.N., M.B.A.
Deputy Executive Director

GDM/sts

Enclosures

cc: Anne G. Joseph, Deputy Director, Administrative Proceedings Division
Special Conference Committee Members
Cynthia E. Gaines, Adjudication Specialist
Tonya James, Compliance Case Manager (Case No. 152325)