



COMMONWEALTH of VIRGINIA

Dianne L. Reynolds-Cane, M.D.
Director

Department of Health Professions
Perimeter Center
9960 Mayland Drive, Suite 300
Henrico, Virginia 23233-1463

www.dhp.virginia.gov
TEL (804) 367- 4400
FAX (804) 527- 4475

Virginia Board of Nursing
Jay P. Douglas, RN, MSM, CSAC
Executive Director

Board of Nursing (804) 367-4555
Nurse Aide Registry (804) 367-4639
FAX (804) 527-4455

AMENDED NOTICE OF INFORMAL CONFERENCE BEFORE AN AGENCY SUBORDINATE

September 7, 2010

Erin Nicole Lynch Everitt, R.N.
2412 Carolina Avenue, SW
Roanoke, VA 24014

CERTIFIED MAIL
71603901984862954576

Re: **License No.: 0001-208301**
Expiration Date: May 31, 2011

Dear Ms. Everitt:

This letter is official notification that an informal conference of the Virginia Board of Nursing ("Board") will be held on **October 6, 2010, at 10:30 a.m.**, at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Suite 201, Henrico, Virginia. In accordance with §§ 2.2-4019, 2.2-4021, and 54.1-2400(10) of the Code of Virginia (1950), as amended ("Code"), this informal conference will be held before an agency subordinate of the Board of Nursing. This informal conference will be convened as a public meeting pursuant to § 2.2-3700 *et seq.* of the Code. The agency subordinate will inquire into allegations that you may have violated certain laws and regulations governing professional nursing practice in Virginia.

Specifically:

1. During the course of your employment with Carilion Roanoke Memorial Hospital, Roanoke, Virginia, you may have violated § 54.1-3007(2), (5) and (8) of the Code and 18 VAC 90-20-300(A)(2)(f) of the Regulations Governing the Practice of Nursing in that:
 - a. On or about May 1, 2010, you failed to execute a physician's orders regarding a potassium infusion for Patient A;

b. On or about February 1, 2010, you failed to perform a physical examination on Patient B, which would have revealed the presence of a large hematoma on Patient B's left arm, and you failed to document the performance of a physical examination on Patient B;

c. On or about December 21, 2009, you failed to respond to Patient C's deteriorating condition in an appropriate manner despite being aware of her rapidly declining respiratory function;

d. On or about January 15, 2008, you failed to draw samples from Patient D for physician-ordered laboratory work and administer certain medications as ordered by Patient D's physician.

e. On or about January 15, 2008, you failed to complete the CIWA protocol assessment documentation for Patient E.

f. On or about January 14 and 15, 2008, you failed to document the heparin infusion rate on the nursing flow sheet for Patient F.

g. On or about January 14, 2008, you failed to document Patient G's urine and chest tube output for twelve hours, you failed to document Patient G's chest tube site incision. You may also have violated § 54.1-3007(2), (5) and (8) of the Code and 18 VAC 90-20-300(A)(2)(e) and (f) of the Regulations in that you failed to administer a topical ointment to Patient G even though you documented the administration of the ointment.

h. On or about January 14, 2008, you failed to document Patient H's bolus tube feeding for twelve hours, you failed to complete Patient H's nursing physical assessment, and you failed to discontinue the Foley catheter as directed by Patient H's physician.

2. You may be in violation of § 54.1-3007(6) of the Code in that you may be unsafe to practice professional nursing due to mental illness. Specifically, by your own admission, you were voluntarily hospitalized in a psychiatric facility in 2000 secondary to experiencing auditory hallucinations. Further, by your own admission, you recently discontinued taking Effexor, an anti-depressant medication prescribed by your primary care physician.

Please see Attachment A for the names of the patients referenced above.

In its deliberations, the agency subordinate may use the Sanction Reference Points System, as contained in the Sanction Reference Manual. The manual, which is a guidance document of the Board, may be accessed at <http://www.dhp.virginia.gov/nursing>. Please click on *Guidance Documents*, then select #90-7. You may also request a paper copy from the Board office by calling (804) 367-4515.

After consideration of all information, the agency subordinate may:

- If the agency subordinate finds that there is insufficient evidence to warrant further action or that the charges are without foundation, notify you by mail that your record has been cleared of any charge which might affect your right to practice nursing in the Commonwealth;

- Recommend findings of fact, conclusions of law and a sanction, to include a reprimand, placing you on probation with terms, suspension or revocation of your license, or imposing a monetary penalty pursuant to § 54.1-2401 of the Code.

Further, the agency subordinate may refer this matter for a formal administrative proceeding pursuant to § 2.2-4020 of the Code.

Since the allegations listed above involve impairment, please be advised that you may make application to the Health Practitioners' Monitoring Program ("HPMP"), which is available to all health care practitioners licensed in Virginia. Information about the HPMP is enclosed. Should you enter into a written agreement with the HPIP prior to your informal conference, the agency subordinate will take that into consideration when making a recommendation in your case.

Board's Review of Agency Subordinate's Recommended Decision

If you **appear in person or by counsel at the informal conference**, the recommendation of the agency subordinate will be presented to a quorum of the Board. The Board may accept or modify the recommendation, or reject the recommendation and move the case to formal hearing. If you do not agree with the decision of the Board, you have the right to a formal administrative hearing before the Board.

If you **fail to appear in person or by counsel at the informal conference**, the recommendation of the agency subordinate will be presented to a quorum of the Board. The Board may accept or modify the recommendation, or reject the recommendation. The Board's decision regarding the agency subordinate's recommendation is a final order that can only be appealed to circuit court as provided by Rule 2A:2 of the Supreme Court of Virginia.

You have the right to information that will be relied upon by the agency subordinate in making a decision. Therefore, I enclose a copy of the documents that will be distributed to the agency subordinate, and will be considered when discussing the allegations with you and when deliberating upon your case. **These documents are enclosed only with the original notice sent by certified mail, which you may be required to claim at the post office. Please bring these documents with you to the informal conference.**

To facilitate this proceeding, you should submit five copies of any documents you wish the agency subordinate to consider to the Board of Nursing, Perimeter Center, 9960 Mayland Drive, Suite 300, Richmond, VA 23233, by October 1, 2010. Your documents may not be submitted by facsimile or email.

You may be represented by an attorney at the informal conference. If you obtain counsel, you should do so as soon as possible, because absent good cause to support a request for a continuance, the informal conference will be held on **October 6, 2010**. A request to continue this proceeding must state **in detail** the reason for the request and must establish good cause. Such request must be made, in writing, to me at the address listed on this letter and must be received by 12 noon on October 1, 2010. Only one such motion will be considered. Absent critical circumstances, such as personal or family illness, a request for a continuance after October 1, 2010, will not be considered.

Relevant sections of the Administrative Process Act, which govern proceedings of this nature, as well as laws relating to the practice of nursing and other healing arts in Virginia cited in this notice can be found on the

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Internet at <http://leg1.state.va.us>. To access this information, please click on the *Code of Virginia* for statutes and *Virginia Administrative Code* for regulations.

Please advise the Board, in writing, of your intention to be present. If you have any questions regarding this notice, please contact this office, at (804) 367-4543.

Sincerely,

A handwritten signature in cursive script that reads "Gloria Mitchell". The signature is written in black ink and is positioned above the typed name and title.

Gloria D. Mitchell, R.N., M.S.N., M.B.A.
Deputy Executive Director, Discipline

Enclosures

cc: Anne G. Joseph, Deputy Director, Administrative Proceedings Division
David W. Kazzie, Adjudication Specialist
James Wall, Senior Investigator (Case No. 130482)
Agency Subordinate
Peggy Wood, Monitoring Program Manager