

1. <input type="checkbox"/> Mail to exact recipient, date, and addressee's address. 2. <input checked="" type="checkbox"/> Registered Delivery (date change)	
3. Article Addressed to: Lisa Pruzmark-Perkins, R.N. 416 Courtney Arch Virginia Beach, VA 23452	4. Article Number P 288 488 988 Type of Service: <input type="checkbox"/> Registered <input type="checkbox"/> Insured <input type="checkbox"/> Certified <input type="checkbox"/> COD <input type="checkbox"/> Express Mail <input type="checkbox"/> Return Receipt for Merchandise
5. Signature - Addressee <i>L. Perkins</i>	6. Addressee's Address (ONLY if requested and for post)
7. Date of Delivery 5.14.91	

RESTRICTED DELIVERY

GINIA

1601 Rolling Hills Drive, Suite 200
 Richmond, Virginia 23220-8806
 (804) 682-8800
 Nurse Aide Registry (804) 682-7370

PS Form 3811, Apr. 1989 +00-6-90 100-000-000 DOMESTIC RETURN RECEIPT

**CERTIFIED MAIL
 RETURN RECEIPT REQUESTED**

Lisa Pruzmark-Perkins, R.N.
416 Courtney Arch
Virginia Beach, VA 23452

Dear Ms. Perkins:

This is official notification that an Informal Conference will be held, pursuant to § 54.1-100 and § 54.1-3010 of the Code of Virginia (1950), as amended, on June 4, 1991, at 10:00 a.m. at the Department of Health Professions, Conference Room 2, 1601 Rolling Hills Drive, Richmond, Virginia.

The Special Conference Committee, which is comprised of three members of the Virginia Board of Nursing, will inquire into allegations that you may have violated certain laws and regulations governing the practice of nursing in Virginia.

Specifically, you may have violated § 54.1-3007 (2) and (5) of the Code of Virginia (1950), as amended, and § 4.1B(5) of the Board of Nursing Regulations in that:

1. Between on or about December 16, 1988 and December 19, 1988, during the course of your employment at Home Care Resources, Inc., Virginia Beach, Virginia, you documented and billed for four (4) home health care visits to Patient A, when, in fact, you had made only two (2) home health care visits during this period.

2. On or about February 7, 1989, ^{H10 TWJ} during the course of your employment at Home Care Resources, Inc., Virginia Beach, Virginia, you documented and billed for two (2) home health care visits to Patient B which you had not, in fact, performed. On May 1, 1990, you were terminated from employment due to these incidents.

You may be represented by an attorney at the Informal Conference. After reviewing the alleged violations with you, the Special Conference Committee will make a recommendation of appropriate action. If the Conference Committee is of the opinion that the charges are without foundation, you will be notified that your record has been cleared of any charge which might affect your right to practice nursing in the Commonwealth of Virginia. If the Conference Committee is of the opinion that dismissal of

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the charges is not appropriate, the Committee shall either: (i) with your consent, present the Committee's findings and conclusions in writing to the full Board with the recommendation for disciplinary sanction, or (ii) refer the case for a formal hearing in accordance with § 54.1-110 and § 9-6.14:12 of the Code of Virginia.

Should you fail to appear at the Informal Conference, the Board may proceed to a formal administrative hearing in order to impose sanctions. Please inform this office of your intention to appear at the hearing at least ten (10) days prior to the scheduled date specified above. Also, please inform the Board office of a telephone number where you may be reached.

Enclosed you will find copies of the relevant sections of the Administrative Process Act, which governs proceedings of this nature, as well as the laws and regulations relating to the practice of nursing in Virginia.

Sincerely,



M. Teresa Mullin, R.N.
Assistant Executive Director

MTM/kcm
Enclosures

cc: Frances G. Moore, R.N., Chairperson
Mary Frances Grasty, L.P.N., Member
Linda Moore, Member
Clyde W. Mathews, Jr., Assistant Attorney General
Gerald Glenn, Chief of Investigations
George Wilbur, Director of Public Information