



# COMMONWEALTH of VIRGINIA

David E. Brown, D.C.  
Director

## Department of Health Professions

Perimeter Center  
9960 Mayland Drive, Suite 300  
Henrico, Virginia 23233-1463

www.dhp.virginia.gov  
TEL (804) 367-4400  
FAX (804) 527-4475

Virginia Board of Nursing  
Jay P. Douglas, MSM, RN, CSAC, FRE  
Executive Director

Board of Nursing (804) 367-4515  
Nurse Aide Registry (804) 367-4569  
FAX (804) 527-4455

## NOTICE OF INFORMAL CONFERENCE

July 6, 2015

Jacquelyn Goode, L.P.N.  
589 Verge Street  
Clifton Forge, Virginia 24422

**CERTIFIED MAIL**  
**9414 7266 9904 2003 2464 66**

Re: Virginia License No: 0002-090884  
Expiration Date: August 31, 2015

Dear Ms. Goode:

This is official notification that an informal conference will be held pursuant to §§ 2.2-4019, 2.2-4021, and 54.1-2400(10) of the Code of Virginia (1950), as amended ("Code"), on **August 5, 2015 at 2:00 p.m.**, at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Suite 201, Henrico, Virginia 23233. You may be represented by an attorney at the conference. This informal conference will be convened as a public meeting pursuant to § 2.2-3700 *et seq.* of the Code.

The Special Conference Committee ("Committee"), which is comprised of at least two members of the Virginia Board of Nursing ("Board"), will inquire into allegations that you may have violated certain laws and regulations governing nursing practice in Virginia.

Specifically, during the course of your employment with Golden Living Center Alleghany, Clifton Forge, Virginia:

1. You may have violated §54.1-3007(2), (5) and (8) of the Code and 18 VAC 90-20-300(A)(2)(a), (e) and (f) of the Regulations Governing the Practice of Nursing ("Regulations") in that on or about October 20, 2014, by your own admission, you failed to give Resident A her midnight dose of Ativan (lorazepam, C-IV), and you administered two doses of Ativan to Resident A at 3:30 a.m. You falsely documented that you administered the medication at 2:00 a.m. and 4:00 a.m. on the resident's narcotic record and you falsely documented administering the medication at 12:00 a.m. and 4:00 a.m. on the resident's electronic medication administration record ("EMAR"). In addition, you failed to notify the resident's physician of the medication error and failed to receive approval from the physician prior to administering the medication against physician orders.

2. You may have violated §54.1-3007(2), (5) and (8) of the Code and 18 VAC 90-20-

300(A)(2)(c), (e) and (f) of the Regulations in that, on or about September 28, 2014, you signed out one tablet of Ativan at approximately 9:05 p.m. for Resident B, but another nurse had signed out the same medication at approximately 8:30 p.m. and documented the administration on the resident's EMAR. You failed to document the administration of the medication and/or wastage of the medication, thereby leaving one tablet of Ativan unaccounted for.

3. You may have violated §54.1-3007(2), (5) and (8) of the Code and 18 VAC 90-20-300(A)(2)(c) and (f) of the Regulations in that on or about October 10, 2014 and October 19, 2014, you signed out one tablet of Ambien (zolpidem, C-IV) for Resident C but on each occasion you failed to document the medication administration on the resident's EMAR and/or wastage of the medication, thereby leaving two tablets unaccounted for.

Please see Attachment I for the name of the residents referred to above.

In its deliberations, the Committee may use the Sanction Reference Points System, as contained in the Sanction Reference Manual. The manual, which is a guidance document of the Board, may be accessed at <http://www.dhp.virginia.gov/nursing>. Please click on *Guidance Documents*, then select #90-7. You may also request a paper copy from the Board office by calling (804) 367-4515.

After the informal conference, the Committee is authorized by § 54.1-2400(10) of the Code to take any of the following actions:

- If the Committee finds that there is insufficient evidence to warrant further action or that the charges are without foundation, the Committee shall notify you by mail that your record has been cleared of any charge which might affect your right to practice nursing in the Commonwealth;
- The Committee may place you on probation for such time as it may designate and subject to such terms and conditions as it may deem appropriate;
- The Committee may reprimand you;
- The Committee may impose a monetary penalty.

Further, the Committee may refer the case to the Board of Nursing or a panel thereof for a formal hearing. If the Committee is of the opinion that suspension or revocation may be justified, the Committee may offer you a Consent Order for suspension or revocation in lieu of a formal hearing.

If you fail to appear at the informal conference, the Committee may proceed to hear the case in your absence and may take any of the actions outlined above. At least ten days prior to the scheduled date of the conference, please inform this office at (804) 367-4515, or in writing at the address listed above, of your telephone number and whether you intend to appear at the informal conference.

To facilitate this proceeding, you should submit five copies of any documents you wish the Committee to consider to the Department of Health Professions, Board of Nursing, Perimeter Center, 9960 Mayland Drive, Suite 300, Henrico, Virginia 23233, by July 28, 2015. Your documents may not be submitted by facsimile or email.

You have the right to the information on which the Board will rely in making its decision. Therefore, I have enclosed a copy of the documents that will be distributed to the members of the Committee and will be considered by the Committee when discussing any allegations with you and when deliberating on your case. **These documents are enclosed only with the original notice sent by certified mail, which you may be required to claim at the post office. Please bring these documents with you to the informal conference.**

Relevant sections of the Administrative Process Act, which govern proceedings of this nature, as well as laws relating to the practice of nursing and other healing arts in Virginia cited in this notice, can be found on the Internet at <http://leg1.state.va.us>. To access this information, please click on the *Code of Virginia* for statutes and *Virginia Administrative Code* for regulations.

Sincerely,



Gloria D. Mitchell-Lively, R.N., M.S.N., M.B.A.  
Deputy Executive Director

GML/lba

Enclosures

cc: Anne G. Joseph, Deputy Director, Administrative Proceedings Division  
Special Conference Committee Members  
Wendy Deaner, Adjudication Specialist  
Jeremy McNeill, Senior Investigator (Case No. 160054)  
Peggy Wood, Monitoring Program Coordinator