

**VIRGINIA:**

**BEFORE THE BOARD OF NURSING**

**IN RE: SHEILA RATLIFF  
a/k/a/ SHEILA GREENHOWE  
License No.: 0002-087639**

**ORDER**

Pursuant to §§ 2.2-4019, 2.2-4021, and 54.1-2400(10) of the Code of Virginia (1950), as amended (“Code”), a Special Conference Committee (“Committee”) of the Virginia Board of Nursing (“Board”) met on August 5, 2015 in Henrico County, Virginia, to inquire into evidence that Sheila Ratliff, L.P.N., may have violated certain laws and regulations governing nursing practice in Virginia. Ms. Ratliff was not present and was not represented by counsel.

Upon consideration of the evidence, the Committee adopts the following Findings of Fact and Conclusions of Law.

**FINDINGS OF FACT**

1. Sheila Ratliff, L.P.N., was issued License No. 0002-087639 to practice practical nursing in the Commonwealth of Virginia on August 15, 2012. Said license is set to expire on January 31, 2016. Ms. Ratliff’s primary state of residence is Virginia.
2. By letter dated July 6, 2015, the Board of Nursing sent a Notice of Informal Conference (“Notice”) to Ms. Ratliff notifying her that an informal conference would be held on August 5, 2015. The Notice was sent by certified and first class mail to 1350 Clarke Avenue, S.W., Apt. 2, Roanoke, Virginia, 24016, the address of record on file with the Board of Nursing. Neither the Notice sent by first class mail nor the Notice sent by certified mail were returned to the Board office. However, the United States Postal Service online tracking information indicated that the Notice sent by certified mail was undeliverable as addressed. The

Committee Chair concluded that adequate notice was provided to Ms. Ratliff and the informal conference proceeded in her absence.

3. On October 18, 2014, during the course of her employment with Our Lady of the Valley, Roanoke, Virginia, by her own admission, Ms. Ratliff knowingly accepted a tablet of Zofran from another nurse from a resident's supply for her own personal and/or unauthorized use.

4. Ms. Ratliff's employment with Our Lady of the Valley was terminated on October 23, 2014, after a five-month term of employment.

5. During an interview with an investigator for the Virginia Department of Health Professions, Ms. Ratliff stated that she felt nauseous at work but was scheduled to work 16 hours. She stated that she told the charge nurse that she would have to go home if the nausea continued and in return the charge nurse took a tablet of Zofran from a resident's supply and gave it to her. Ms. Ratliff ingested the tablet of Zofran and worked the remainder of her shift.

6. As of March 5 2015, Ms. Ratliff was employed at Richfield Recovery Center and was also working on an "as needed" basis at Avante of Roanoke.

### CONCLUSIONS OF LAW

Finding of Fact No. 3 constitutes a violation of §54.1-3007(2), (5) and (8) of the Code and 18 VAC 90-20-300(A)(2)(c) of the Regulations Governing the Practice of Nursing.

### ORDER


On the basis of the foregoing, the Committee hereby ORDERS as follows:

1. Sheila Ratliff, L.P.N., is hereby REPRIMANDED.
2. Ms. Ratliff shall maintain a course of conduct in her capacity as a licensed practical nurse commensurate with the requirements of § 54.1-3000 *et seq.* of the Code and the Board of Nursing Regulations.

Pursuant to §§ 2.2-4023 and 54.1-2400.2 of the Code, the signed original of this Order shall remain in the custody of the Department of Health Professions as public record and shall be made available for public inspection or copying on request.

Pursuant to Section 54.1-2400(10) of the Code, Ms. Ratliff may, not later than 5:00 p.m., on September 16, 2015, notify Jay P. Douglas, M.S.M., R.N., C.S.A.C., F.R.E., Executive Director, Board of Nursing, 9960 Mayland Drive, Suite 300, Henrico, Virginia 23233, in writing that she desires a formal administrative hearing before the Board. Upon the filing with the Executive Director of a request for the hearing, this Order shall be vacated.

FOR THE COMMITTEE:

  
\_\_\_\_\_  
Jay P. Douglas, M.S.M., R.N., C.S.A.C., F.R.E.  
Executive Director, Virginia Board of Nursing

ENTERED: August 14<sup>th</sup>, 2015

This Order shall become final on September 16, 2015; unless a request for a formal administrative hearing is received as described above.

**Certified True Copy**

By   
**Virginia Board of Nursing**