



COMMONWEALTH of VIRGINIA

David E. Brown, D.C.
Director

Department of Health Professions

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Virginia Board of Nursing
Jay P. Douglas, MSM, RN, CSAC, FRE
Executive Director

Board of Nursing (804) 367-4515
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NOTICE OF INFORMAL CONFERENCE

July 9, 2015

Kristy Adams, R.N.
143 Northvail Drive
Madison Heights, Virginia 24572

CERTIFIED MAIL
9414 7266 9904 2003 2467 01

Re: VA License No.: 0001-216522
Expiration Date: November 30, 2016

Dear Ms. Adams:

This is official notification that an informal conference will be held pursuant to §§ 2.2-4019, 2.2-4021, and 54.1-2400(10) of the Code of Virginia (1950), as amended (“Code”), **on August 17, 2015, at 1:00 p.m.**, at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Suite 201, Henrico, Virginia 23233. You may be represented by an attorney at the conference. This informal conference will be convened as a public meeting pursuant to § 2.2-3700 *et seq.* of the Code.

The Special Conference Committee (“Committee”), which is comprised of at least two members of the Virginia Board of Nursing (“Board”), will receive and act upon your petition for release from probation as set forth in an Order of the Board entered December 14, 2012 (“Board’s Order”), and will inquire into allegations that grounds may exist to deny your petition and that you may have violated certain terms of the Board’s Order.

Specifically:

1. You may not be eligible for release from probation in that the Board’s Order placed you on probation for not less than one year of active professional nursing employment, and you have not demonstrated that you have completed one year of active nursing employment since the entry of the Order.
2. You may have violated Term No. 2(b) of the Board’s Order, which required you to inform the Board in writing within ten days of the date you began nursing practice or changed employment, or if any interruption in employment occurred, in that you reported your nursing employment with Reproductive Healthcare approximately 22 days after you had begun employment, and you reported the end of your employment approximately one month after your employment ended.

3. You may have violated Term No. 2(e) of the Board's Order, which required quarterly performance evaluations, in that the Board did not receive a performance evaluation for the period ending December 31, 2013, and the evaluations for the periods ending June 30, September 30, and December 31, 2014 were all received on December 22, 2014.

4. You may have violated Term No. 2(f) of the Board's Order, which required you to submit self-reports within 60 days of the date of entry of the Order and quarterly thereafter, in that you failed to submit the report due February 12, 2013, and you submitted six subsequent reports either more than five days early or more than five days late.

The burden rests on you to demonstrate that you are eligible for release from probation.

After the informal conference, the Committee is authorized by § 54.1-2400(10) of the Code to take any of the following actions:

- The Committee may release you from probation and reinstate your license to practice professional nursing in the Commonwealth without restriction;
- The Committee may deny your petition from release from probation;
- The Committee may modify a previous order; or
- The Committee may impose a monetary penalty.

Further, the Committee may refer the case to the Board of Nursing or a panel thereof for a formal hearing. If the Committee is of the opinion that suspension or revocation may be justified, the Committee may offer you a Consent Order for suspension or revocation in lieu of a formal hearing.

If you fail to appear at the informal conference, the Committee may proceed to hear the case in your absence and may take any of the actions outlined above. At least ten days prior to the scheduled date of the conference, please inform this office at (804) 367-4515, or in writing at the address listed above, of your telephone number and whether you intend to appear at the informal conference.

To facilitate this proceeding, you should submit five copies of any documents you wish the Committee to consider to the Department of Health Professions, Board of Nursing, Perimeter Center, 9960 Mayland Drive, Suite 300, Henrico, Virginia 23233, by August 12, 2015. Your documents may not be submitted by facsimile or email.

You have the right to the information on which the Board will rely in making its decision. Therefore, I have enclosed a copy of the documents that will be distributed to the members of the Committee and will be considered by the Committee when discussing any allegations with you and when deliberating on your case. **These documents are enclosed only with the original notice sent by certified mail, which you may be required to claim at the post office. Please bring these documents with you to the informal conference.**

Relevant sections of the Administrative Process Act, which govern proceedings of this nature, as well as laws relating to the practice of nursing and other healing arts in Virginia cited in this notice, can be found on the Internet at <http://leg1.state.va.us>. To access this information, please click on the *Code of Virginia* for statutes and *Virginia Administrative Code* for regulations.

Sincerely,



~~S~~ Gloria D. Mitchell-Lively, R.N., M.S.N., M.B.A.
Deputy Executive Director

GML/dt

Enclosures

cc: Anne G. Joseph, Deputy Director, Administrative Proceedings Division
Special Conference Committee Members
Tonya James, Compliance Case Manager (Case no. 160913)