



COMMONWEALTH of VIRGINIA

Dianne L. Reynolds-Cane, M.D.
Director

Department of Health Professions
Perimeter Center
9960 Mayland Drive, Suite 300
Henrico, Virginia 23233-1463

www.dhp.virginia.gov
TEL (804) 367- 4400
FAX (804) 527- 4475

Virginia Board of Nursing
Jay P. Douglas, RN, MSM, CSAC
Executive Director

Board of Nursing (804) 367-4555
Nurse Aide Registry (804) 367-4639
FAX (804) 527-4455

January 17, 2012

Christy Gatlin, L.P.N.
1007 Whitehurst Landing Road
Virginia Beach, Virginia 23464

CERTIFIED MAIL
71969008911101580080

Re: VA License No.: 0002-076901
Expiration Date: November 30, 2012

Dear Ms. Gatlin:

This is official notification that an informal conference will be held pursuant to §§ 2.2-4019, 2.2-4021, and 54.1-2400(10) of the Code of Virginia (1950), as amended ("Code"), on **February 13, 2012, at 1:00 p.m.**, at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Suite 201, Henrico, Virginia 23233. You may be represented by an attorney at the conference. This informal conference will be convened as a public meeting pursuant to § 2.2-3700 *et seq.* of the Code.

The Special Conference Committee ("Committee"), which is comprised of at least two members of the Virginia Board of Nursing ("Board"), will inquire into allegations that you may have violated certain laws and regulations governing nursing practice in Virginia and will inquire into allegations that you may be in violation of an Order of the Board entered May 5, 2011 ("Board's Order").

Specifically:

1. You may be in violation of Term No. 3 of the Board's Order, which required you to notify your current and future nursing employers that the Board has placed you on probation and provide each employer a complete copy of the Order. You failed to notify your employer, Bay Pointe Medical and Rehabilitation Center, ("Bay Pointe"), Virginia Beach, Virginia, that you were placed on probation while employed with them, or to provide the facility with a complete copy of the Order.

2. You may be in violation of Term No. 4 of the Board's Order, which required you to cause performance evaluations from your employer to be submitted to the Board, with the first evaluation due on or about July 4, 2011. You failed to notify Bay Pointe of this requirement of your Order.

3. You may be in violation of Term No. 5 of the Board's Order, which required you to complete and provide the Board with verification of completion of two NCSBN on-line courses within 30 days of entry of the Order or June 4, 2011. You did not complete the medication error course until June 8, 2011, or the documentation course until July 10, 2011.

4. You may be in violation of Term No. 6 of the Board's Order, which required you to work in a structured/supervised employment setting satisfactory to the Board for the first 12 months of your probationary period. You failed to inform Bay Pointe to provide the Board with information regarding your practice type and level of supervision.

5. You may be in violation of Term No. 7 of the Board's Order, which required you to submit self-reports to the Board within 60 days of entry of the Order and quarterly thereafter. You did not submit the first self-report until July 11, 2011, and you did not submit the self-report due September 30, 2011, until October 27, 2011.

6. You may be in violation of Term No. 8 of the Board's Order, which required you to return all copies of your license along with a fee of \$5.00 within 10 days of entry of the Order, or May 15, 2011. You did not return the copies of your license until July 12, 2011.

7. You may have violated § 54.1-3007(2), (5) and (8) of the Code and 18 VAC 90-20-300(A)(2)(e) of the Regulations Governing the Practice of Nursing ("Regulations") in that on or about May 9, 2011, during the course of your employment with Bay Pointe, you failed to transcribe orders from a resident's physician, document medication administration on the Medication Administration Record, notify the resident's physician of the medication error.

8. You may have violated § 54.1-3007(2), (5) and (8) of the Code and 18 VAC 90-20-300(A)(2)(f) of the Regulations in that on or about June 30, 2011, you failed to complete wound care on a patient assigned to you.

After the informal conference, the Committee is authorized by § 54.1-2400(10) of the Code to take any of the following actions:

- If the Committee finds that there is insufficient evidence to warrant further action or that the charges are without foundation, the Committee shall notify you by mail that your record has been cleared of any charge which might affect your right to practice nursing in the Commonwealth;
- The Committee may reprimand you;
- The Committee may modify a previous order; or
- The Committee may impose a monetary penalty.

Further, the Committee may refer the case to the Board of Nursing or a panel thereof for a formal hearing. If the Committee is of the opinion that suspension or revocation may be justified, the Committee may offer you a Consent Order for suspension or revocation in lieu of a formal hearing.

If you fail to appear at the informal conference, the Committee may proceed to hear the case in your absence and may take any of the actions outlined above. At least ten days prior to the scheduled date of the conference, please inform this office at (804) 367-4576, or in writing at the address listed above, of your telephone number and whether you intend to appear at the informal conference.

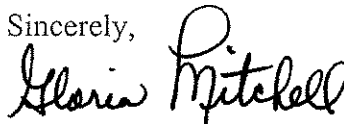
To facilitate this proceeding, you should submit five copies of any documents you wish the Committee to consider to the Department of Health Professions, Board of Nursing, Perimeter Center, 9960 Mayland Drive, Suite 300, Henrico, Virginia 23233, by February 6, 2012. Your documents may not be submitted by facsimile or email.

You have the right to the information on which the Board will rely in making its decision. Therefore, I have enclosed a copy of the documents that will be distributed to the members of the Committee and will be considered by the Committee when discussing any allegations with you and when deliberating on your case. **These documents are enclosed only with the original notice sent by certified mail, which you may be required to claim at the post office. Please bring these documents with you to the informal conference.**

Relevant sections of the Administrative Process Act, which govern proceedings of this nature, as well as laws relating to the practice of nursing and other healing arts in Virginia cited in this notice, can be found on the Internet at <http://leg1.state.va.us>. To access this information, please click on the *Code of Virginia* for statutes and *Virginia Administrative Code* for regulations.

In the event of inclement weather, please be advised that Board of Nursing hearings will be held unless state offices are closed. Please listen to television or radio announcements to provide information about official state closings or delays. If there is a delayed opening, hearings will begin at the time of the agency opening. A recorded announcement pertaining to closings or delays will also be available by calling the main telephone number for the Department of Health Professions at (804) 367-4400.

Sincerely,



Gloria D. Mitchell, R.N., M.S.N., M.B.A.
Deputy Executive Director, Discipline

GDM/dg

Enclosures

cc: Anne G. Joseph, Deputy Director, Administrative Proceedings Division
Special Conference Committee Members
Cynthia E. Gaines, Adjudication Specialist
June Morrison, R.N., B.S.N., Investigator (Case No. 139538)
Tonya James, Compliance Case Manager (Case No. 141419)