



# COMMONWEALTH of VIRGINIA

Department of Health Professions

Board of Nursing

Nancy K. Durrett, R.N., M.S.N.  
Acting Executive Director  
of the Board

6606 West Broad Street, Fourth Floor  
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November 8, 1995

CERTIFIED MAIL-RETURN RECEIPT REQUESTED  
(ARTICLE NO. Z 100 417 868)

Willie A. Brown  
550-45th Street  
Newport News, Virginia 23607

Dear Mr. Brown:

This is official notification that an Informal Conference will be held pursuant to § 9-6.14:11 and § 54.1-3010 of the Code of Virginia (1950), as amended, on December 11, 1995, at 9:00 a.m., in the offices of the Department of Health Professions, 6606 W. Broad Street, Fourth Floor, (Southern States Building), Richmond, Virginia.

The Special Conference Committee, which is comprised of two members of the Virginia Board of Nursing, will inquire into allegations that you may have violated certain laws and regulations governing nurse aide practice in Virginia. Specifically, you may have violated § 54.1-3007 (2), (5) and (8) of the Code of Virginia (1950), as amended, and Board of Nursing Regulation 5.6.2.e, in that:

During the course of your employment with Riverside Convalescent Center, Hampton, Virginia, on or about December 12, 1994, you threatened physical harm to Resident A. As a result, your employment was terminated.

You may be represented by an attorney at the Informal Conference. After the conference, the conference committee is authorized to take the following actions:

1. If the committee finds that there is insufficient evidence to warrant further action or that the charges are without foundation, the committee shall notify you by mail that your record has been cleared of any charge which might affect your right to practice as a nurse aide in the Commonwealth;
2. The committee may place your certificate on probation with such terms as it may deem appropriate;
3. The committee may reprimand you;

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4. The committee may impose a monetary penalty pursuant to § 54.1-2401 of the Code; or

5. The committee may refer the case to the Board of Nursing or a panel thereof for a formal hearing. If the Conference Committee is of the opinion that a suspension or revocation of your certificate may be justified, the committee may offer you a consent order in lieu of a formal hearing.

If you fail to appear at the informal conference, the Conference Committee may proceed to hear the case in your absence, and may take any of the actions outlined above. Please inform this office (804) 662-7596 whether you intend to appear at the conference at least ten (10) days prior to the scheduled date specified above. Also, please inform the Board office of a telephone number where you may be reached.

You have the right to information which will be relied upon by the Board in making a decision. Therefore, I enclosed a copy of the documents which will be distributed to the members of the Committee and will be considered by the Committee when discussing the allegations with you and when deliberating upon your case. These documents are enclosed only with the original notice sent by certified mail, and must be claimed at the post office. Also, enclosed are copies of the relevant sections of the Administrative Process Act, which govern proceedings of this nature, as well as laws and regulations relating to the practice of nurse aides in Virginia that are cited in this notice.

Sincerely,



Nancy K. Durrett, R.N., M.S.N.  
Executive Director  
Board of Nursing

NKD:hge

Enclosures

cc: Colleen Lewis, Investigator  
James L. Banning, Director for Adm. Proceedings

Willie A. Brown, C.N.A.

In order to protect the privacy of the individuals referred to in this case, they have been referred to by letters and are identified as follows:

Resident A - Reuben Ruffin