



COMMONWEALTH of VIRGINIA

Department of Health Professions
Board of Nursing

Corinne F. Dorsey, R.N.
Executive Director of the Board

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November 10, 1994

Janet Gardner Townley, R.N.
3211 Echo Drive
Vinton, VA 24179

CERTIFIED MAIL
Z 100 410 800

Dear Ms. Townley:

This is official notification that an Informal Conference will be held, pursuant to § 9-6.14:11 and § 54.1-3010 of the Code of Virginia (1950), as amended, on Tuesday, December 13, 1994, at 10:00 a.m., in the offices of the Department of Health Professions, 6606 West Broad Street, Southern States Building, Fourth Floor, Richmond, Virginia.

The Special Conference Committee, which is comprised of two members of the Virginia Board of Nursing, will inquire into allegations that you may have violated § 54.1-3007(2) and (5) of the Code of Virginia (1950), as amended, in that:

1. On April 7, 1994, in the U.S. District Court, Western District of Virginia, you were found guilty of: driving under the influence, and possession of a controlled substance, to wit: less than 2 oz. marijuana. You were sentenced to twelve (12) months court supervised probation, completion of the VASAP program, placed on a restricted license for one year, fined approximately \$150.00, and prohibited from the Blue Ridge Parkway for a period of two (2) years.

2. During the course of your employment with Community Hospital of Roanoke Valley, Roanoke, Virginia:

a. On March 4, 1994, you signed out and documented administering Nubain 10mg to Patient A without first administering Darvocet-N 100mg for this patient's pain per the physician's order.

b. Regarding Patient B:

1. On February 12, 1994, you incorrectly documented on the Narcotic Record signing out at 00:10am two (2)

Percocet tablets for this patient instead of Patient C, whom the medication was ordered for and administered to.

2. On February 15, 1994, you documented on the Narcotic Record signing out Nubain 10mg at 9:30pm and 2:30am, however at 9:30pm you documented administering 3mg and wasting 4mg; and at 2:30am you documented administering 3mg with no wastage indicated. Further, you failed to document the 2:30am administration on the MAR and in the nursing notes.
- c. On February 17, 1994, at 0230, you signed out on the Narcotic Record and documented in the nursing notes administering two (2) Darvocet-N 100 to Patient D, however on the Medication Administration Record, you documented administering one (1) tablet.
- d. On March 1, 1994, at 0315, you signed out on the Narcotic Record Demerol 75mg for Patient E and documented the administration in the nurses notes, however you failed to document the administration on the MAR.
- e. On February 5, 1994, at 0400, you signed out on the Narcotic Record Lortab 7.5mg for Patient F, however you failed to document the administration on the MAR. Further, you documented in the nursing notes that the patient was not in pain, however you documented administering the medication anyway.

You may be represented by an attorney at the Informal Conference. After the conference, the conference committee is authorized to take the following actions:

1. If the committee finds that there is insufficient evidence to warrant further action or that the charges are without foundation, the committee shall notify you by mail that your record has been cleared of any charge which might affect your right to practice nursing in the Commonwealth;
2. The committee may place your license on probation with such terms as it may deem appropriate;
3. The committee may reprimand you;
4. The committee may impose a monetary penalty pursuant to § 54.1-2401 of the Code; or
5. The committee may refer the case to the Board of Nursing or a panel thereof for a formal hearing. If the Conference Committee is of the opinion that a suspension or revocation of your license may be justified, the committee may offer you a consent order in lieu of a formal hearing.

If you fail to appear at the informal conference, the Conference Committee will proceed to hear the case in your absence, and may take any of the actions outlined above.

At least ten (10) days prior to the scheduled date of the conference, please inform this office of your telephone number and whether you intend to appear at the conference. This can be done by calling our offices at (804) 662-9909 or by sending us a letter at the address listed above.

If you have any additional documents to be presented to the Conference Committee, please bring five (5) copies of each document with you.

You have the right to have a copy of the investigative report and supporting documents which may be used as evidence at your Informal Conference. If you wish to receive a copy of these documents prior to the Informal Conference, you may do so by notifying Mary Beth Lynch, Senior Legal Assistant, by November 30, 1994.

Enclosed you will find copies of the relevant sections of the Administrative Process Act, which governs proceedings of this nature, as well as the laws and regulations relating to the practice of nursing in Virginia.

Sincerely,



M. Teresa Mullin, R.N., M.S.
Assistant Executive Director

MTM/amf
Enclosures

cc: Faye T. Lemon, Deputy Director for Investigations
Clyde W. Mathews, Jr., Deputy Director for
Administrative Proceedings
Terry Gaffney, R.N., Chairperson
Bobby Wilson, L.P.N.