



COMMONWEALTH of VIRGINIA

Robert A. Nebiker
Director

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July 28, 2005

Virginia Board of Nursing
Jay P. Douglas, RN, MSM, CSAC
Executive Director

Board of Nursing (804) 662-9909
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Abigail A. Amuquandoh, R.N. Applicant
12204 McKenna Circle
Midlothian, VA 23112

CERTIFIED MAIL
71603901984887243372

Dear Ms. Amuquandoh:

This is official notification that an Informal Conference will be held, pursuant to § 54.1-2400(10), § 2.2-4019 and § 2.2-4021 of the Code of Virginia (1950), as amended ("Code"), on **August 25, 2005 at 1:00 p.m.**, in the offices of the Department of Health Professions, 6603 West Broad Street, Fifth Floor, Richmond, Virginia.

The Special Conference Committee ("Committee"), which is comprised of two or three members of the Virginia Board of Nursing ("Board"), will receive and act upon your application for licensure by examination as a professional nurse in the Commonwealth of Virginia, and will inquire into allegations that you may have violated certain laws and regulations governing the practice of professional nursing in Virginia. The burden rests upon you, as the applicant, to demonstrate that you meet the requirements of § 54.1-3017 of the Code of Virginia (1950), as amended. Specifically, you may have violated § 54.1-3007(7) of the Code, in that:

1. On or about February 23, 2004, the University of the State of New York/New York State Education Department, Office of Professional Discipline, State Board for Nursing, granted your Application for a Consent Order for the annulment of your license as a registered professional nurse in the State of New York.
2. On or about September 20, 2004, the New York Board of Regents recommended that your application for a Consent Order regarding your license to practice as a licensed practical nurse in the State of New York be granted. Said application for a Consent Order provides for the suspension of your license as a practical nurse for twenty-four months, with the last twenty-one months of said suspension stayed, and that you be placed on probation for a period of twenty-four months under terms and conditions.

You may be represented by an attorney at the informal conference. After the conference, the Committee is authorized to take the following actions:

1. The Committee may approve your Application for Licensure by Examination;

Notice of Informal Conference - Abigail A. Amuquandoh, R.N. Applicant

2. The Committee may determine that it is unable to approve your Application for Licensure by Examination;
3. The Committee may approve your Application for Licensure by Examination and, subsequent to your successful completion of the NCLEX examination, grant you licensure as a professional nurse and place your license on probation with such terms as it may deem appropriate;
4. The Committee may approve your Application for Licensure by Examination and, subsequent to your successful completion of the NCLEX examination, may grant you licensure as a professional nurse and reprimand you;
5. The Committee may approve your Application for Licensure by Examination and, subsequent to your successful completion of the NCLEX examination, may grant you licensure as a professional nurse and may impose a monetary penalty pursuant to § 54.1-2401 of the Code; or
6. The Committee may refer the case to the Board of Nursing or a panel thereof for a formal hearing.

If you fail to appear at the informal conference, the Committee may proceed to hear the case in your absence, and may take any of the actions outlined above.

At least ten (10) days prior to the scheduled date of the conference, please inform this office of your telephone number and whether you intend to appear at the conference. This can be done by calling our offices at (804) 662-9950 or by sending us a letter at the address listed above.

If you have any additional documents to be presented to the Committee, please bring five (5) copies of each document with you.

You have the right to information, which will be relied upon by the Board in making a decision. Therefore, I enclosed a copy of the documents, which will be distributed to the members of the Committee and will be considered by the Committee when discussing the allegations with you and when deliberating upon your case. **These documents are enclosed only with the original notice sent by certified mail, and must be claimed at the post office. Please bring these documents with you.**

Enclosed you will find copies of the relevant sections of the Administrative Process Act, which governs proceedings of this nature, as well as the laws and regulations relating to the practice of nursing in Virginia.

Sincerely,



Susan Bell Rosen, RN, FNP, MS, JD
Deputy Executive Director, Discipline

Enclosures

cc: Robert A. Nebiker, Director, Department of Health Professions
James Banning, Director for Administrative Proceedings
Special Conference Committee Members
Patricia L. Larimer, Adjudication Specialist