

BEFORE THE VIRGINIA BOARD OF NURSING

IN RE: **JESSICA TOLLEY SNEAD, R.N.**  
**License Number: 0001-174757**  
**Case Number: 179082**

**RATIFICATION AND ORDER**

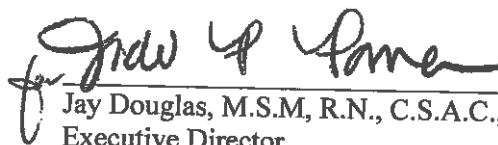
On September 20, 2017, a panel of the Board met to receive and act upon the Recommended Decision of the Agency Subordinate. Jessica Tolley Snead, R.N., was not present nor was she represented by legal counsel.

In consideration whereof, the Board of Nursing ACCEPTS the attached Recommended Findings of Fact and Conclusions of Law of the Agency Subordinate and ADOPTS the Recommended Order in its entirety.

Pursuant to Virginia Code § 54.1-2400.2, the signed original of this Order shall remain in the custody of the Department of Health Professions as a public record, and shall be made available for public inspection and copying upon request.

Since Ms. Snead failed to appear at the informal conference, this Order shall be considered final. Ms. Snead has the right to appeal this Order directly to the appropriate Virginia circuit court. As provided by Rule 2A:2 of the Supreme Court of Virginia, Ms. Snead has thirty days from the date of service (the date she actually received this decision or the date it was mailed to her, whichever occurred first) within which to appeal this decision by filing a Notice of Appeal with Jay Douglas, M.S.M., R.N., C.S.A.C., F.R.E., Executive Director, Board of Nursing, at Perimeter Center, 9960 Mayland Drive, Suite 300, Richmond, Virginia 23233. In the event that this decision is served by mail, three days are added to that period.

FOR THE BOARD



Jay Douglas, M.S.M, R.N., C.S.A.C., F.R.E.  
Executive Director  
Virginia Board of Nursing

ENTERED AND MAILED ON:

October 3, 2017

Certified True Copy

By   
Virginia Board of Nursing

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**IN RE:        JESSICA TOLLEY SNEAD, R.N.**  
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**REPORT AND RECOMMENDATION OF AGENCY SUBORDINATE**

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**Jurisdiction and Procedural History**

Pursuant to Virginia Code §§ 2.2-4019 and 54.1-2400(10), Allison Gregory, M.S., R.N., F.N.P.-B.C., serving as Agency Subordinate of the Virginia Board of Nursing (“Board”), held an informal conference on July 13, 2017, in Henrico County, Virginia, to inquire into evidence that Jessica Tolley Snead, R.N., may have violated certain laws and regulations governing the practice of professional nursing in the Commonwealth of Virginia.

Ms. Snead did not appear at this proceeding and was not represented by legal counsel.

Upon consideration of the evidence, the Agency Subordinate makes the following Findings of Fact and Conclusions of Law and recommends that the Board adopt the following Order.

**Notice**

By letter dated June 14, 2017, the Board sent a Notice of Informal Conference (“Notice”) to Ms. Snead notifying her that an informal conference would be held on July 13, 2017. The Notice was sent by certified and first class mail to the legal address of record on file with the Board. The certified mail receipt was signed and returned to the Board office. The Notice sent by first class mail was not returned to the Board office. Accordingly, the Agency Subordinate concluded that adequate notice was provided to Ms. Snead and the informal conference proceeded in her absence.

**Recommended Findings of Fact and Conclusions of Law**

1.     Jessica Tolley Snead, R.N., was issued License Number 0001-174757 to practice professional nursing on June 15, 2001, which is scheduled to expire on March 31, 2019. At all times

relevant to the findings herein, said license was in full force and effect. Her primary state of residence is Virginia.

2. By Order of the Board entered July 6, 2016 (“Board’s Order”), Ms. Snead was placed on probation for one year of actual nursing practice, subject to terms and conditions. This Order was based on findings that she failed to follow a doctor’s care plan for students with diabetes, failed to document medication administration and had a history of substance abuse and/or mental and/or physical illness.

3. Ms. Snead violated Virginia Code § 54.1-3007(6) and Term No. 1(b) of the Board’s Order in that she failed to have an evaluation by a mental health/chemical dependency specialist and have a written report of the evaluation sent to the Board, which was due October 4, 2016.

4. Ms. Snead violated Virginia Code § 54.1-3007(6) and Term No. 1(c) of the Board’s Order in that she failed to submit written reports from the prescribing practitioners of all Schedule II-V controlled medications that she was prescribed. A prescription monitoring report for the period July 6, 2016 to March 14, 2017, revealed that Ms. Snead was prescribed alprazolam (C-IV), hydrocodone/APAP (C-II) and zolpidem tartrate (C-IV).

5. Ms. Snead violated Term No. 1(d) of the Board’s Order in that she failed to undergo one unannounced random drug screen per quarter.

6. Ms. Snead violated Term No. 1(g) of the Board’s Order in that she failed to provide evidence of completion of the NCSBN online course *Professional Accountability and Legal Liability for Nurses*, which was due September 4, 2016.

7. Ms. Snead violated Term No. 1(h) of the Board’s Order in that she failed to return all copies of her license along with payment of a duplicate license fee.

8. Ms. Snead violated Term No. 1(l) of the Board’s Order in that she failed to execute authorization for disclosure of information forms for all treatment providers.

9. Ms. Snead violated Term No. 1(m) of the Board's Order in that she failed to submit quarterly self-reports.

10. Ms. Snead had no contact with the compliance manager during the entire period of probation.

### Recommended Order

Based on the foregoing Findings of Fact and Conclusions of Law, the Agency Subordinate recommends that the Board issue an Order as follows:

1. Jessica Tolley Snead, R.N., is REPRIMANDED.
2. The license issued to Jessica Tolley Snead, R.N., to practice professional nursing in the Commonwealth of Virginia is INDEFINITELY SUSPENDED.
3. The license of Jessica Tolley Snead, R.N., will be recorded as SUSPENDED.
4. This suspension applies to any multistate privilege to practice professional nursing.
5. Should Jessica Tolley Snead, R.N., seek reinstatement of her license, an administrative proceeding shall be convened to consider such application. At such time, the burden shall be on Ms. Snead to demonstrate that she is safe and competent to return to the practice of professional nursing. Ms. Snead shall be responsible for any fees that may be required for the reinstatement and/or renewal of the license prior to issuance of the license to resume practice.

Reviewed and approved on August 10, 2017  
By Allison Gregory, M.S., R.N., F.N.P.-B.C.  
Agency Subordinate

**Certified True Copy**

By   
Virginia Board of Nursing