



COMMONWEALTH of VIRGINIA

Department of Health Professions

Board of Nursing

December 22, 1997

Nancy K. Durrett, R.N., M.S.N.
Executive Director
of the Board

6606 West Broad Street, Fourth Floor
Richmond, Virginia 23230-1717
(804) 662-9909
Nurse Aide Registry (804) 662-7310
FAX (804) 662-9943
TDD (804) 662-7197

Alisa Twitty
316 East Cherry Street
Covington, Virginia 24426

CERTIFIED MAIL
Z 359 584 086

Dear Ms. Twitty:

This is official notification that an Informal Conference will be held, pursuant to § 9-6.14:11 and § 54.1-3010 of the Code of Virginia (1950), as amended, on Monday, January 26, 1998, at 10:00 a.m., at the Department of Health Professions, 6606 W. Broad Street, Fourth Floor, (Southern States Building), Richmond, Virginia.

You may be represented by an attorney at this conference. The Special Conference Committee, which is comprised of at least two members of the Virginia Board of Nursing, will meet to act upon your Application to take the Nurse Aide Competency Evaluation, and to receive and act upon evidence that you may be in violation of § 54.1-3007(2) and (4) of the Code of Virginia (1950), as amended, in that:

On June 21, 1995, in the Circuit Court of the City of Roanoke, you were convicted of four (4) counts of forgery, all felonies, and sentenced to two years imprisonment, with all but five months suspended.

After the conference, the conference committee is authorized to take the following actions:

1. The committee may deny your application to take the examination;
2. The committee may find that you are safe and competent to practice as a nurse aide in the Commonwealth of Virginia, and approve you to take the nurse aide examination and be issued a certificate to practice as a nurse aide upon successful completion of the test.
3. The committee may approve you to take the examination and upon successful completion place your certificate on probation with such terms as it may deem appropriate;
4. The committee may approve you to take the examination and reprimand you;
5. The committee may approve you to take the examination and may impose a monetary penalty pursuant to § 54.1-2401 of the Code; or
6. The committee may refer the case to the Board of Nursing or a panel thereof for a formal hearing.

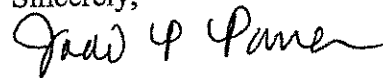
Alisa Twitty

If you fail to appear at the informal conference, the Conference Committee will proceed to hear the case in your absence. **The burden of providing evidence satisfactory to the Board that you are prepared to competently practice as a certified nurse aide with reasonable skill and safety rests with you.**

Please inform this office of your intention to appear at the hearing at least ten (10) days prior to the scheduled date above at (804) 662-9948. Also, please inform the Board office of a telephone number where you may be reached.

If you have any additional documents to be presented to the Conference Committee, please bring five (5) copies of each document with you. You have the right to information which will be relied upon by the Board in making a decision. Therefore, I enclosed a copy of the documents which will be distributed to the members of the Committee and will be considered by the Committee when discussing the allegations with you and when deliberating upon your case. These documents are enclosed only with the original notice sent by certified mail, and must be claimed at the post office. Also, enclosed are copies of the relevant sections of the Administrative Process Act, which govern proceedings of this nature, as well as laws and regulations relating to the practice of nurse aides in Virginia that are cited in this notice. **You should bring all of these documents with you to the informal conference.**

Sincerely,



Jodi P. Power, R.N., J.D.
Assistant Executive Director

JPP/amf
Enclosures

cc: John W. Hasty, Director
James L. Banning, Director of Administrative Proceedings
Tammie D. Hall, Senior Legal Assistant
Kelli Moss, Legal Assistant
Committee Members