

**BEFORE THE VIRGINIA COMMITTEE OF THE JOINT BOARDS OF NURSING AND  
MEDICINE**

**IN RE: Patricia Anna Holbert, R.N., L.N.P.**  
**License Number: 0017-001029**  
**0024-078406**  
**0001-078406**  
**Expiration Date: May 31, 2016**  
**Case Number: 169309**

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**NOTICE OF INFORMAL CONFERENCE BEFORE AN AGENCY SUBORDINATE FOR  
THE COMMITTEE OF THE JOINT BOARDS OF NURSING AND MEDICINE**

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You are hereby notified that an informal conference has been scheduled before an Agency Subordinate of the Committee of the Joint Boards of Nursing and Medicine ("Committee") regarding your request to review your probation terms of your Board Order entered February 27, 2009.

<b>TYPE OF PROCEEDING:</b>	This is an informal conference before an Agency Subordinate of the Committee of the Joint Boards of Board of Nursing.
<b>DATE AND TIME:</b>	May 26, 2016 at 10:30 a.m.
<b>PLACE:</b>	Virginia Department of Health Professions Perimeter Center - 9960 Mayland Drive 2 <sup>nd</sup> Floor - Virginia Conference Center Henrico, Virginia 23233

**LEGAL AUTHORITY AND JURISDICTION:**

1. This informal conference is being held pursuant to Virginia Code §§ 2.2-4019 and 54.1-2400(10). This proceeding will be convened as a public meeting pursuant to Virginia Code § 2.2-3700.

2. After consideration of all information, the Agency Subordinate is authorized to take any of the following actions:

- Recommend that the terms of your probation be amended or terminated;
- Recommend that you be continued on probation under the current terms and conditions.

Further, the Agency Subordinate may refer this matter for a formal administrative proceeding pursuant to Virginia Code § 2.2-4020.

**Committee of Joint Boards of Nursing and Medicine's Review of Agency Subordinate's Recommended Decision**

If you **appear in person or by counsel at the informal conference**, the recommendation of the Agency Subordinate will be presented to a quorum of the Committee. The Committee may accept or modify the recommendation, or reject the recommendation and refer the case to a formal hearing. If you do not agree with the decision of the Committee, you have the right to a formal administrative hearing before the Committee.

If you **fail to appear in person or by counsel at the informal conference**, the recommendation of the Agency Subordinate will be presented to a quorum of the Committee. The Committee may accept or modify the recommendation, or reject the recommendation and refer the case to a formal hearing. The Committee's decision regarding the agency subordinate's recommendation is a final order that can only be appealed to circuit court as provided by Rule 2A:2 of the Supreme Court of Virginia.

**DEFAULT:**

If you fail to appear at the informal conference, the Agency Subordinate may proceed to hear this matter in your absence and may take any of the actions outlined above.

**RESPONDENT'S LEGAL RIGHTS:**

You have the right to the information on which the Agency Subordinate will rely in making a decision, to be represented by counsel at this proceeding, to subpoena witnesses and/or documents, and to present relevant evidence on your behalf.

**COMMONWEALTH'S EXHIBIT:**

Enclosed is a copy of the documents that will be considered by the Agency Subordinate when discussing any allegations with you and when deliberating on your case. **These documents are enclosed only with the notice sent by certified mail, which you may be required to claim at the post office. Please bring these documents with you to the informal conference.**

**FILING DEADLINES:**

1. Deadline for filing exhibits: May 20, 2016. Submit five copies of all documents you want the Committee to consider to Sylvia Tamayo-Suijk, Board of Nursing, 9960 Mayland Drive, Suite 300, Henrico, Virginia 23233. Exhibits may not be sent by facsimile or e-mail.
2. Deadline for filing motions, including requests for continuance or objections to exhibits, in writing, to Sylvia Tamayo-Suijk at the above address: May 20, 2016. NOTE: the failure to object to exhibits does not deprive you of the right to contest their contents at the proceeding.

May 10, 2016

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Gloria Mitchell-Lively, R.N., M.S.N. M.B.A.

Deputy Executive Director

Virginia Board of Board of Nursing

5/10/16

Date