

**BEFORE THE VIRGINIA BOARD OF NURSING**

**IN RE:           AMY RENEE HILLIARD, L.P.N.**  
**License Number:           0002-087211**  
**Issue Date:                June 19, 2012**  
**Expiration Date:           12/31/2018**  
**Case Number:              171567**

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**NOTICE OF INFORMAL CONFERENCE  
AND STATEMENT OF ALLEGATIONS**

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**You are hereby notified that an Informal Conference has been scheduled before the Board of Nursing ("Board") regarding your license to practice practical nursing in the Commonwealth of Virginia.**

<b>TYPE OF PROCEEDING:</b>	This is an informal conference before a Special Conference Committee ("Committee") of the Board.
<b>DATE AND TIME:</b>	<b>February 2, 2016 1:00 P.M.</b>
<b>PLACE:</b>	Virginia Department of Health Professions Perimeter Center - 9960 Mayland Drive 2 <sup>nd</sup> Floor - Virginia Conference Center Henrico, Virginia 23233

**LEGAL AUTHORITY AND JURISDICTION:**

1. This informal conference is being held pursuant to Virginia Code §§ 2.2-4019 and 54.1-2400(10). This proceeding will be convened as a public meeting pursuant to Virginia Code § 2.2-3700.
2. At the conclusion of the proceeding, the Committee is authorized to take any of the following actions:
  - Exonerate you;
  - Reprimand you;
  - Require you to pay a monetary penalty;
  - Place you on probation and/or under terms and conditions;
  - Refer the matter to the Board of Nursing for a formal administrative hearing;
  - Offer you a consent order for suspension or revocation of your license in lieu of a formal hearing.

**ABSENCE OF RESPONDENT AND RESPONDENT’S COUNSEL:**

If you fail to appear at the informal conference, the Committee may proceed to hear this matter in your absence and may take any of the actions outlined above.

**RESPONDENT’S LEGAL RIGHTS:**

You have the right to the information on which the Committee will rely in making its decision, to be represented by counsel at this proceeding, to subpoena witnesses and/or documents, and to present relevant evidence on your behalf.

**INFORMAL CONFERENCE MATERIALS:**

Enclosed is a copy of the documents that will be distributed to the members of the Committee and will be considered by the Committee when discussing any allegations with you and when deliberating on your case. **These documents are enclosed only with the notice sent by certified mail, which you may be required to claim at the post office. Please bring these documents with you to the informal conference.**

**FILING DEADLINES:**

1. Deadline for filing materials: January 26, 2017. Submit 5 copies of all documents you want the Board to consider to Melvina Baylor, Board of Nursing, 9960 Mayland Drive, Suite 300, Henrico, Virginia 23233. Exhibits may not be sent by facsimile or e-mail.
2. Deadline for filing motions, including requests for continuance or objections to exhibits, in writing, to Melvina Baylor at the above address: January 26, 2017. NOTE: Failure to object to the distribution prior to the proceeding will not affect your right to contest any information contained in these documents at the proceeding.

**REQUEST FOR A CONTINUANCE**

Absent exigent circumstances, such as personal or family illness, a request for a continuance after **January 26, 2017**, will not be considered. If you obtain counsel, you should do so as soon as possible, as a motion for a continuance due to the unavailability of counsel will not be considered unless received by **January 26, 2017**.

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**STATEMENT OF ALLEGATIONS**

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The Board alleges that:

1. At all times relevant hereto, Amy Renee Hilliard, L.P.N., was licensed to practice practical nursing in the Commonwealth of Virginia.

2. Amy Renee Hilliard, L.P.N., violated Virginia Code § 54.1-3007(2), (5), (6) and (8) and 18 VAC 90-20-300(A)(2)(c) and (e) of the Regulations Governing the Practice of Nursing in that during the course of her employment with Harrisonburg Health and Rehabilitation Center, Harrisonburg, Virginia (“HHRC”), or about January 6, 2016 and January 7, 2016, Ms. Hilliard diverted controlled substances including oxycodone (C-II) for her own personal and unauthorized use and falsified patient records, as evidenced by the following:

a. Ms. Hilliard arrived to work and took control of narcotic medications at approximately 2245 on or about January 6, 2016. By her own admission, Ms. Hilliard was not clocked in at the time she took control of and claimed to administer the narcotics. Ms. Hilliard subsequently completed a time sheet falsely documenting her start time as 2300 hours.

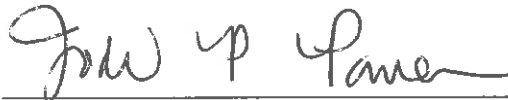
b. By her own admission, Ms. Hilliard documented administering oxycodone 2.5mg to Patient A at 2300 hours on or about January 6, 2016, without reviewing the patient’s orders or receiving a report from the off-going nurse. Oxycodone had not been ordered for Patient A.


c. On or about January 6, 2016, Ms. Hilliard falsely documented that she removed oxycodone HCl 5mg at 2300 hours and administered the medication to Patient B at 2300 hours. Ms. Hilliard documented administering the medications to Patient B without reviewing the patient’s orders or receiving a report from the off-going nurse.

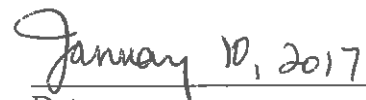
d. Ms. Hilliard falsely documented on Patient C's MAR that she administered oxycodone 5mg to Resident C at 2300 hours on or about January 6, 2016, but she documented on the narcotic count sheet that she pulled the medication at 0100 on or about January 7, 2016.

e. Ms. Hilliard refused to submit to a drug screen during HHRC's investigation of this matter.

See Confidential Attachment I for the names of the patients referenced above.



  
Gloria Mitchell-Lively, R.N., M.S.N., M.B.A.  
Deputy Executive Director  
Virginia Board of Nursing



Date