

BEFORE THE VIRGINIA BOARD OF NURSING

IN RE: HATTIE JUANITA MAYO, R.M.A.

Registration Number: 0031-003359

Expiration Date: April 30, 2017

Case Number: 171088

**NOTICE OF INFORMAL CONFERENCE BEFORE AN AGENCY SUBORDINATE
AND STATEMENT OF ALLEGATIONS**

You are hereby notified that an informal conference has been scheduled before an Agency Subordinate of the Board of Nursing ("Board") regarding your registration to practice as a registered medication aide in the Commonwealth of Virginia.

TYPE OF PROCEEDING:	This is an informal conference before an Agency Subordinate of the Board.
DATE AND TIME:	January 5, 2017 at 10:30 a.m.
PLACE:	Virginia Department of Health Professions Perimeter Center - 9960 Mayland Drive 2 nd Floor - Virginia Conference Center Henrico, Virginia 23233

LEGAL AUTHORITY AND JURISDICTION:

1. This informal conference is being held pursuant to Virginia Code §§ 2.2-4019 and 54.1-2400(10). This proceeding will be convened as a public meeting pursuant to Virginia Code § 2.2-3700.

2. After consideration of all information, the Agency Subordinate is authorized to take any of the following actions:

- If the Agency Subordinate finds that there is insufficient evidence to warrant further action or that the charges are without foundation, notify you by mail that your record has been cleared of any charge which might affect your right to practice as a registered medication aide in the Commonwealth;

- Recommend findings of fact, conclusions of law and a sanction, to include a reprimand, placing you on probation with terms, suspension or revocation of your registration, or imposing a monetary penalty pursuant to § 54.1-2401 of the Code.

Further, the Agency Subordinate may refer this matter for a formal administrative proceeding pursuant to Virginia Code § 2.2-4020.

Board's Review of Agency Subordinate's Recommended Decision

If you appear in person or by counsel at the informal conference, the recommendation of the Agency Subordinate will be presented to a quorum of the Board. The Board may accept or modify the recommendation, or reject the recommendation and refer the case to a formal hearing. If you do not agree with the decision of the Board, you have the right to a formal administrative hearing before the Board.

If you fail to appear in person or by counsel at the informal conference, the recommendation of the Agency Subordinate will be presented to a quorum of the Board. The Board may accept or modify the recommendation, or reject the recommendation and refer the case to a formal hearing. The Board's decision regarding the agency subordinate's recommendation is a final order that can only be appealed to circuit court as provided by Rule 2A:2 of the Supreme Court of Virginia.

ABSENCE OF RESPONDENT AND RESPONDENT'S COUNSEL:

If you fail to appear at the informal conference, the Agency Subordinate may proceed to hear this matter in your absence and may take any of the actions outlined above.

RESPONDENT'S LEGAL RIGHTS:

You have the right to the information on which the Agency Subordinate will rely in making a decision, to be represented by counsel at this proceeding, to subpoena witnesses and/or documents, and to present relevant evidence on your behalf.

INFORMAL CONFERENCE MATERIALS:

Enclosed is a copy of the documents that will be considered by the Agency Subordinate when discussing any allegations with you and when deliberating on your case. **These documents are enclosed only with the notice sent by certified mail, which you may be required to claim at the post office. Please bring these documents with you to the informal conference.**

FILING DEADLINES:

1. Deadline for filing materials: December 29, 2016. Submit five copies of all documents you want the Board to consider to Brenda Krohn, RN, MS, Deputy Executive Director, Board of Nursing, 9960 Mayland Drive, Suite 300, Henrico, Virginia 23233. Exhibits may not be sent by facsimile or e-mail.
2. Deadline for filing motions, including requests for continuance or objections to materials, in writing, to Brenda Krohn, RN, MS, Deputy Executive Director, at the above address: December 29, 2016. NOTE: the failure to object to materials does not deprive you of the right to contest their contents at the proceeding.


REQUEST FOR A CONTINUANCE

Absent exigent circumstances, such as personal or family illness, a request for a continuance after **December 29, 2016**, will not be considered. If you obtain counsel, you should do so as soon as possible, as a motion for a continuance due to the unavailability of counsel will not be considered unless received by **December 29, 2016**.

STATEMENT OF ALLEGATIONS

The Board alleges that:

1. At all times relevant hereto, Hattie Juanita Mayo, R.M.A., was registered to practice as a registered medication aide in the Commonwealth of Virginia.
2. Ms. Mayo violated Virginia Code § 54.1-3007(2), (5) and (8) and 18 VAC 90-60-110(A)(2) and 18 VAC 90-60-120(2)(l) and (m) of the Regulations Governing the Registration of Medication Aides (“Regulations”) during the course of her employment with Parkwood Assisted Living, Richmond (“Parkwood”), Virginia, in that:
 - a. Between October 2015 and November 2015, Ms. Mayo failed to administer medications as ordered to multiple residents on several occasions. By her own admission, Ms. Mayo estimated that there were between 5 and 20 residents per day who did not receive their medications.
 - b. Ms. Mayo failed to maintain controlled substance sign-out sheets for the month of November 2015.
3. Ms. Mayo violated Virginia Code § 54.1-3007(2) and 18 VAC 90-60-120(2)(k) of the Regulations in that she placed the private medical information of patients, such as the fact that a patient had been sent to the hospital, on a communication board at the nurses station which was visible from the lobby.
4. Ms. Mayo violated Virginia Code § 54.1-3007(2) and 18 VAC 90-60-120(2)(e) of the Regulations, in that on her employment applications with Community Alternatives, Richmond, Virginia, and Winthrop Manor, Richmond, Virginia, Ms. Mayo failed to disclose her most recent employment with Parkwood, from which her employment had been terminated in November 2015.


Brenda Krohn, R.N., M.S.
Deputy Executive Director
Virginia Board of Nursing

December 14, 2016
Date