

BEFORE THE VIRGINIA BOARD OF NURSING

IN RE: HATTIE JUANITA MAYO, R.M.A. REINSTATEMENT APPLICANT
Registration Number: 0031-003359
Suspension Date: March 29, 2017
Case Number: 181820

NOTICE OF INFORMAL CONFERENCE

You are hereby notified that an Informal Conference has been scheduled before the Board of Nursing ("Board") regarding your application for reinstatement of your registration to practice as a medication aide in the Commonwealth of Virginia following its suspension by the Board.

TYPE OF PROCEEDING:	This is an informal conference before a Special Conference Committee ("Committee") of the Board.
DATE AND TIME:	October 3, 2017 1:00 P.M.
PLACE:	Virginia Department of Health Professions Perimeter Center - 9960 Mayland Drive 2 nd Floor - Virginia Conference Center Henrico, Virginia 23233

LEGAL AUTHORITY AND JURISDICTION:

1. This informal conference is being held pursuant to Virginia Code §§ 2.2-4019 and 54.1-2400(10). This proceeding will be convened as a public meeting pursuant to Virginia Code § 2.2-3700.
2. The burden rests on you, as the applicant, to demonstrate that you are prepared to resume the safe and competent practice of medication aides.
3. In considering your application, the Committee will consider evidence that grounds exist to deny your application for reinstatement of your registration to practice as a medication aide.
4. At the conclusion of the proceeding, the Committee is authorized to take any of the following actions:
 - Approve your application and issue an unrestricted registration to practice as a medication aide.
 - Approve your application and issue a reprimand, a monetary penalty, and/or a restricted registration subject to terms and conditions.
 - Deny your application;

- Refer the matter to the Board for a formal administrative hearing.

ABSENCE OF APPLICANT AND APPLICANT'S COUNSEL:

If you fail to appear at the informal conference, the Committee may proceed to hear this matter in your absence and may take any of the actions outlined above.

APPLICANT'S LEGAL RIGHTS:

You have the right to the information on which the Committee will rely in making its decision, to be represented by counsel at this proceeding, to subpoena witnesses and/or documents, and to present relevant evidence on your behalf.

INFORMAL CONFERENCE MATERIALS:

Enclosed is a copy of the documents that will be distributed to the members of the Committee and will be considered by the Committee when discussing any allegations with you and when deliberating on your case. **These documents are enclosed only with the notice sent by certified mail, which you may be required to claim at the post office. Please bring these documents with you to the informal conference.**

FILING DEADLINES:

Deadline for filing materials: **September 26, 2017**. Submit 5 copies of all documents you want the Board to consider to Brenda Krohn, Board of Nursing, 9960 Mayland Drive, Suite 300, Henrico, Virginia 23233. Exhibits may not be sent by facsimile or e-mail.

REQUEST FOR A CONTINUANCE

Absent exigent circumstances, such as personal or family illness, a request for a continuance after **September 26, 2017**, will not be considered. If you obtain counsel, you should do so as soon as possible, as a motion for a continuance due to the unavailability of counsel will not be considered unless received by **September 26, 2017**.